

## **NEBSA Board Meeting Minutes – February 13<sup>th</sup> 2018**

**Board Members Present:** D. Felis, A. Sallee, J. Tonkiss, R. O’Keefe, B. Parsons, M. Sabolefski, L. Mark, P. Arokiaraj,

**Board Members Absent:** J. Healey, K. Joseph

### **AGENDA**

- I. Review the January 2018 Meeting Minutes (All)
  - Approve
  
- II. 2018 NEBSA Board Goals
  - Mentoring Program
    - i. Mentor Program Description Draft – (Mary) - In progress
    - ii. Questionnaire will be developed to capture info for mentor and mentee (Rhonda) - In progress
    - iii. Review and send out in March
  
  - Webinar – potential topics/speakers
    - i. Lab Automation (Mary - Speaker, Rich W. - Speaker)
    - ii. Review webinar platforms used by other Affiliates – Despina
      - Ruzuku will be looked into
  
  - Scholarship for students
    - i. Web Based Application (Betsy/Rhonda/Jessica) – in progress
  
  - NEBSA Board Social Media Role – (Despina, Rhonda)
    - i. Applicants:
      - Amruta Samant – MGH
      - William Greene – Cambridge Health Alliance
      - Penny Holemann
    - ii. Survey monkey will be purchased to send out election
  
  - UMass Lowell Student Update - Mary & Jessica
    - i. NEBSA will send out the survey for the student
    - ii. Potentially will be sent out in Feb
  
- III. Other Business (All) – None
  - ABSA - Secretary, Councilors, and Nominating Committee request was announced.