

## NEBSA Board Meeting Minutes – September 12, 2017

**Board Members Present:** P. Arokiaraj, D. Felis, J. Healey, K. Joseph, M. Sabolefski, A. Sallee, J. Tonkiss, B. Parsons

**Board Members Absent:** R. O’Keefe

### Meeting Minutes

1. Review the August 2017 Meeting Minutes (All)
  - Approved
2. Review budget for after NEBSA Symposium gathering
  - Location: Meadhall, 4 Cambridge Center, Cambridge MA ( <https://themeadhall.com/> )
  - Estimated attendance: 25 people (we can have more or less, but the estimated number allows for pricing and allotment of space)
  - Time: 5-6:30 p.m. on Thursday, November 2, 2017
  - Snacks will be served – the Board needs to choose a minimum \$250 of appetizers from the attached menu as late as 3 days prior to the event.
  - The Board will have a reserved area in the mezzanine with access to the mezzanine bar serving soft drinks, mixed drinks, beer and wine. Participants purchase their own beverages. (That is the only cost to participants.)
3. Review draft agenda - in progress
4. Taxes Status Update (Mary & Despina) – in progress
5. Communication/Outreach to Towns/Cities to help with Ordinances Update - (Pari) – in progress. A few Public Health officials will attend the symposium.
6. Facebook activity & vacant Board member position
  - The Board agreed that the runner up to the NEBSA Board Council will replace C. Tafoya. This was L. Mark.
  - The Board agreed to create a Social Media Board Member Role.
7. Other Business (All) - None